



Award Application for Outstanding Music Educator

Nominees must:

- exemplify outstanding achievement in the field of music education
- be members of IMEA
- currently be teaching in Indiana

Nominee Information:

Name: _____

Position: _____

Address: _____

City: _____ Zip: _____

e-mail (if known): _____

Telephone number: _____

Place of employment: _____

Award level: (circle one) Elementary Middle/Junior High High School College/University

Nominator Information:

Name: _____

Address: _____

City: _____ Zip: _____

e-mail: _____

Telephone number: _____

- **Please complete part I of the nomination procedure**

Nomination Procedure:

Part I: A strong application typically includes letters of recommendation from other music teachers, colleagues and students/parents which should address the nominee's significant professional achievements and career contributions and ways the nominee demonstrates excellence as an educator.

Consider the following guidelines when writing or gathering nominations:

1. Attempt to keep the letter to one page in length.
2. Describe the nature of the relationship to the nominee (former student, colleague, etc.)
3. When describing strengths of the individual, support them with specific examples/episodes of how they were demonstrated.
4. Factual information is preferred to subjective judgments. If an opinion is expressed, identify it as an opinion, explaining the circumstances upon which you base the opinion.

Part II: IMEA will solicit a resume from the nominee or a family member as Part II of the nomination procedure. Candidates selected for the award will be recognized at the General Session of the IMEA convention.

To nominate, send information and application by October 1st to

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