

# Welcome.

THE NATIONAL ASSOCIATION  
FOR MUSIC EDUCATION (NAfME)  
WELCOMES YOU TO THE EXCITING  
WORLD OF THE TRI-M MUSIC HONOR  
SOCIETY. WE LOOK FORWARD TO  
YOUR SUCCESS IN RECOGNIZING  
AND MOTIVATING OUTSTANDING  
MUSIC STUDENTS IN YOUR PROGRAM  
THROUGH YOUR CHAPTER ACTIVITIES.



Tri-M<sup>®</sup> Music  
HONOR SOCIETY

NAfME.ORG/TRI-M 800-336-3768

a program of



National Association  
for Music Education

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# Quick-Start Guide

This quick-start guide is designed to get your chapter up and running. If you have any additional questions, please do not hesitate to contact your state Tri-M chair or the NAFME Tri-M program staff.

## 1. Activate your chapter.

If you have not activated your chapter, download a [chapter activation form](#), or call **1-800-336-3768**. Send in the activation form to the NAFME office with your activation fee (\$50 – \$125 based on the size of your school). Note: All active chapter memberships expire on June 30.

## 2. Select your candidates.

Tri-M students must meet a minimum standard to be considered for membership. Chapter Advisors may increase these standards at their discretion. All music students should be made aware of the Tri-M criteria and selection process.

**Music Participation** – Enrolled in a school-sponsored music ensemble and/or class for at least one semester.

**Academic Achievement** – At least a B average in music courses and at least a C grade average in other academic subjects.

**Character Strength** – Demonstrate leadership, service, and character in all activities.

## 3. Select or appoint Chapter Officers.

## 4. Perform a chapter induction ceremony.

View the [chapter induction ceremony template here](#). A great way to connect with other Tri-M students and create a strong foundation for your chapter is to invite a nearby established chapter to perform your induction ceremony.

## 5. Establish chapter goals and activities.

When your chapter is beginning, it is a good idea to set long-term goals for the chapter. Activities vary by chapter, so set a goal for program service, program leadership, community service, and social collaborations. See [examples of activities here](#) or on Tri-M social media.

## 6. Locate and use resources.

NAFME provides [various resources here](#), including project ideas, membership materials, leadership training, and contact information to help Chapter Advisors and students. Don't hesitate to reach out for help!

## 7. Complete Chapter Summary Report.

Every year, each chapter is required to complete and submit a [Chapter Summary Report](#) to NAFME by May 15. Your chapter could be selected for the National Chapter of the Year award and win up to \$1,000 based on the content in this report.

## 8. Enjoy yourself!

Once your program is set up, let the students carry out the mission. Tri-M students are exceptional – let them impress you!

# Chapter Structure

Chapter Divisions » Tri-M is composed of Senior and Junior chapters.

**Senior Division** (Grade levels 10, 11, and 12) and **Junior Division** (Grade levels 6, 7, and 8).

- Note: 9th grade may be included in either a Senior or Junior chapter depending on the school structure.
- Schools with grades 6-12 in one building may house both a Junior and Senior chapter, but both chapters must be registered in order to have all grade levels participate.

## Eligible Schools

**Public** — Any middle or high school is eligible to charter a local chapter.

**Nonpublic** — Any nonpublic middle or high school accredited or approved by a state department of education is eligible to charter a local chapter.

**Home School** — A school offering an alternative form of education will only be eligible to charter a Tri-M chapter if its academic curriculum, including its music curriculum, is considered functionally equivalent to the education provided by public schools according to applicable state and local laws. The Chapter Advisor must be the music teacher. Documentation may be requested to verify state or local equivalency.

## Student Member Selection

The Chapter Advisor is responsible for candidate selection. Chapter Advisors may coordinate a faculty committee to designate Tri-M student candidates, or they may make the selections alone. Chapter Advisors must provide a written description of selection procedure to all music students and parents. Member selection is a local decision. Selection concerns should be addressed by the local school administrator hierarchy.

### Active Membership Specifics

**Eligibility** — Candidates must be a member of those classes designated as eligible by the local chapter. Candidates must have been in attendance at the school for the equivalent of one semester.

**Membership Criteria** — Tri-M member consideration should not be limited to any one segment of a music program (such as band, chorus, etc.). The following criteria may be included at the discretion of the Chapter Advisor:

**Music Participation** — Candidates must have been enrolled in a school-sponsored music ensemble and/or class for at least one semester of the current school year.

**Academic Achievement** — Candidates must have maintained for the previous semester at least a B average grade or equivalent in music, with at least a cumulative C average grade or equivalent in other academic subjects.

**Leadership** — Leadership roles in both school and community may be considered as long as they can be verified.

**Service** — Service activities include any actions undertaken by the student that are done with or on behalf of others without any direct financial or material compensation to the individual performing the service.

**Character** — Judgment of character should be free of speculation and rumor. One description of character is a person who demonstrates respect, responsibility, trustworthiness, fairness, caring, and citizenship. Chapters are encouraged to take this model and modify it to meet their local needs.

**Alumni** — Upon graduation, active members become Alumni members. Alumni members will have no voice or vote in chapter affairs.

**Honorary** — Awarded by the Chapter Advisor in recognition of achievement and/or outstanding service to Tri-M Music Honor Society. Honorary members have no voice or vote in chapter affairs.

## Chapter Advisor

The Chapter Advisor serves as the link between NAFME and the members of their chapter.

### A Chapter Advisor:

- Shall be a member of the music faculty or the principal of that school
- Shall receive all official Tri-M communications from NAFME
- Has the option to designate co-advisors
- Has no term limit

### Duties:

- Selects candidates for membership or oversees a faculty committee that does so
- Responsible for the day-to-day supervision of the chapter
- Acts as liaison between faculty, administration, students, and community
- Oversees Chapter Officers
- Attends all chapter meetings
- Maintains chapter compliance with Tri-M standards and obligations
- Submits chapter renewal form each year
- Reviews and signs Chapter Summary Report as prepared by Chapter Officers each year

## Chapter Officers

Chapters may choose to elect officers or have officers appointed by the advisor. The offices and duties listed here are suggestions and can be changed at the chapter's discretion.

### President

- Presides at chapter meetings
- Develops an agenda for meetings
- Represents the chapter on and off campus
- Facilitates formation of chapter goals
- Completes annual Chapter Summary Report

### Vice President

- Publicizes meetings and other activities
- Schedules guest speakers with assistance from other Chapter Officers
- Educates new members on history of Tri-M

### Secretary

- Records the chapter minutes
- Handles correspondence for the chapter, including thank you letters and interactions with other Tri-M chapters
- Reports chapter activities for Chapter Summary Report

### Treasurer

- Maintains membership records
- Prepares a chapter roster
- Maintains the chapter's financial records

### Historian

- Teaches Tri-M Loyalty Song
- Keeps record of chapter activities

# Charter and Chapter Officer Presentations

Part of establishing a Tri-M chapter is documenting the group's charter. The charter gives the chapter legitimacy and holds the advisor responsible for overall guidance. The Chapter Officer ceremony is held to formally establish or pass on position titles and obligations to new members. Presenting the charter can be held in conjunction with the Chapter Officer ceremony. You are not required to use the scripts provided. Chapters are welcome to develop their own ceremonies that best fit the school and community.

[VIEW SAMPLE SCRIPTS HERE »](#)

# Induction Ceremony TRADITIONAL VERSION

The ceremony to induct new members into the Tri-M Music Honor Society, whether public or private, is an important event for the students, the chapter, and the school. Although each chapter's induction program will vary with local traditions and procedures, each chapter should stress music, scholarship, service, leadership, and character at its induction ceremony. The officers and members of the local chapter usually conduct the ceremony, but in the case of an initial induction, members of a nearby school may do so.

A simple way to make the induction less stressful for the new members is to print out the pledge on a card or copy onto the back of the certificate for them to read. This way, they are able to follow along and enjoy their induction.

[VIEW SAMPLE PLEDGE HERE »](#)

# Chapter Summary Report

Active chapters of Tri-M will be required to submit an annual Chapter Summary Report. As an active affiliate of the national organization, your chapter must assume the responsibility of informing NAFME of your activities. The Chapter President is responsible for filing the Chapter Summary Report. Please allow enough time to obtain the advisor's signature before the end of the school term.

- The Chapter Summary Report will be e-mailed to the Chapter Advisor in April and must be returned to NAFME by May 15.
- The Chapter Summary Report will be used by the national office to determine the Chapter of the Year award.
- Failure to submit the Chapter Summary Report on the proper form with the correct signatures will result in a delay in processing the form and may result in disqualification from national awards.

[VIEW REPORT HERE »](#)

# Insignia

The Tri-M Music Honor Society official insignia includes a musical triplet in the shape of the letter M with the numeral 3 above it, representing the three initials of Modern Music Masters, the name from which Tri-M was derived. The design includes a music staff, a lyre, and a manuscript scroll representing proficiency and service in the field of music.

Pins are available only to members of an active Tri-M chapter. Pins can be purchased through the [Tri-M catalog](#), available from NAFME. The distribution of insignia and the rules are under the exclusive control of NAFME.

Any member who resigns or is dismissed due to flagrant violation of school rules or criminal law shall surrender the insignia to the Chapter Advisor. (If a member simply does not meet the academic or music criteria from one year to the next, he or she need not forfeit the insignia while not a member.)



## Senior Division

The gold key pin with bronze background is the official insignia of the Senior Division.



## Junior Division

The gold pin with bronze background and the abbreviation "Jr." above the triplet is the official membership insignia of the Junior Division.



## Alumni

The gold key pin is the official membership insignia for Alumni Members.



## Advisor

The gold key pin with a diamond-like jewel is the official membership insignia for Chapter Advisors.



## Honorary

The gold key pin with a ruby-like jewel is the official membership insignia for Honorary Members.

# Awards

## National Chapter of the Year

The National Chapter of the Year program is designed to motivate and reward chapters that perform service projects, encourage Chapter Officers to perform their duties properly, and increase awareness and interest in what other Tri-M chapters are doing. All active chapters are eligible to participate. The National Chapter of the Year will be chosen by review of the [Chapter Summary Report](#), due by May 15.

### Chapter Winner | Senior Division

Chapter of the Year: \$1,000.00

1st runner-up: \$800.00

2nd runner-up: \$600.00

### Chapter Winner | Junior Division

Chapter of the Year: \$800.00

1st runner-up: \$600.00

2nd runner-up: \$400.00

The Tri-M National Chapter of the Year (Senior and Junior) also receives an engraved (permanent) service plaque.

## Member Recognition Patches

Chapter Advisors have the opportunity to validate the leadership qualities of their most active and accomplished members by presenting official Tri-M Member Recognition patches. Patches for exceptional musicianship, leadership, service, or honor ensemble participation are available for purchase from the current online [Tri-M catalog](#).

**Master Musician** – Member who excels in music, is highly qualified as a performer with a basic knowledge of music theory, has achieved success in the performance field, and has been particularly active in performing in school and community functions.

**Tri-M Leadership** – Member who is a prominent leader for school, chapter, and community organizations and activities in addition to his or her involvement with music. Candidates need not be award-winning musicians to be considered.

**Tri-M Outstanding Service** – Member who has demonstrated exceptional examples of service through school, chapter, and community organizations and activities in addition to their involvement with music.

**Honor Ensemble Participation** – Member who is selected to represent their school in a music honor ensemble.

## Alumni Achievement

NAfME encourages every Tri-M chapter to publicly celebrate the successes of their Tri-M Alumni.

The current Chapter Advisor will determine which Tri-M Alumni are to receive the official Tri-M Alumni Achievement medallion and certificate. The Chapter Advisor should consider recommendations from former advisors, chapter members, community leaders, and school officials to make their decision, but the final selection will be left to the current advisor. A specially designed Tri-M Alumni Achievement medallion and certificate packet are available for purchase through the current online [Tri-M catalog](#).

# Suggested Chapter Activities

## SERVICE PROJECTS

- Coordinate a Parent's Day event
- Assist with band registration (making name tags, passing out band material, uniform checkout, etc.)
- Organize and provide a directory for each music ensemble
- Help with rehearsal setup and teardown
- Load and unload equipment at all events
- Distribute and care for uniforms, tuxedos, etc.
- Repair essential equipment
- Seat covers for band on game days
- Provide first aid kit for music programs
- Sponsor and assist with homecoming and Alumni events
- Provide instrument repair kit
- Work in the music office
- Work in the music library
- Clean up the music rooms
- Clean instrument storage facility
- Provide water for rehearsals
- Provide food and beverages for activities and away trips
- Provide a music newsletter
- Host a freshmen music mixer
- Sponsor a music program banquet
- Coordinate the commissioning of a piece
- Purchase new music or instruments
- Sponsor college scholarships from your chapter
- Assemble pep band folders
- Clean the orchestra pit
- Clean the brass instruments
- Usher for concerts
- Distribute and collect folders at concerts
- Design concert programs
- Host reception for concerts
- Clean chairs and lockers
- Play with middle school bands at their games and events
- Conduct instrument workshops at elementary, middle, and junior high schools
- Assist young Girl Scouts/Boy Scouts with earning their music badges
- Tutor children in local tutorial programs
- Perform for children at elementary schools or libraries
- Help collect canned goods for local food drives
- Provide and/or distribute food baskets to the needy
- Perform at retirement homes or hospitals
- Add music tidbits to your school announcements
- Include other departments in production of concerts and musicals
- Invite community music groups to perform with you at concerts, participate in clinics, or meetings
- Get involved with NAFME's national campaign for the preservation of music education in our schools
- Include a local NAFME Collegiate chapter in a community service project
- Sponsor a school dance or career day
- Produce a slide show or video of your school's musical activities for recruitment and information purposes
- Establish an annual community award for the person, business, or organization most supportive of your music program
- Partner with local businesses to advertise upcoming musical events and projects
- Assist public radio/television in their fundraisers and outreach programs
- Compose and perform songs for local children's programs
- Develop a musical fairy tale to introduce young children to instruments by including musical demonstrations in the story
- Organize and participate in a blood drive, and provide entertainment
- Sponsor a CPR course
- Participate in a mock accident through MADD (Mothers Against Drunk Driving)
- Adopt a Highway, and get your Tri-M chapter's name and members out there for everyone to see
- Organize a recycling program

# Suggested Chapter Activities

## FUNDRAISING AND SOCIAL PROJECTS

- Band camp survivor kits (spirit bags ordered by parents for kids)
- Parent sweatshirts and other merchandise
- Selling corsages and boutonnieres for parents
- Lunches for special events
- Birthday cakes and balloons (for parents to order for kids)
- Car washes
- Movie nights
- Work at sporting events on campus
- Bake sales
- Craft sales
- Picture frame sales for holidays
- Cookbooks
- Breakfast sale
- Coin drive
- Spaghetti dinner
- Silent auction
- Valentine's Day or St. Patrick's Day singing telegrams
- Talent shows
- "Direct the band/choir/orchestra" contest
- Sell or raffle a signed football, basketball, baseball, etc.
- Dance-a-thon
- Fashion show
- Paid musical gigs
- Work a major sporting event
- Tri-M Olympics
- Summer retreats
- Picnic/Cookout/BBQ
- Freshmen mixer
- Miniature golf
- Ice cream social
- Swimming party
- Movie nights
- Game nights
- Fall Ball/Formal
- Roller skating
- Bowling
- Pizza parties
- Potluck meals
- Progressive dinner
- Trip to the fair
- Have yearly pen-pal exchange with other chapters
- Attend art events
- Ice skating
- Laser tag
- Volleyball
- Amusement park trips
- Trips to the zoo
- Attend athletic games
- Pumpkin carving

### Liability for Tri-M Activities

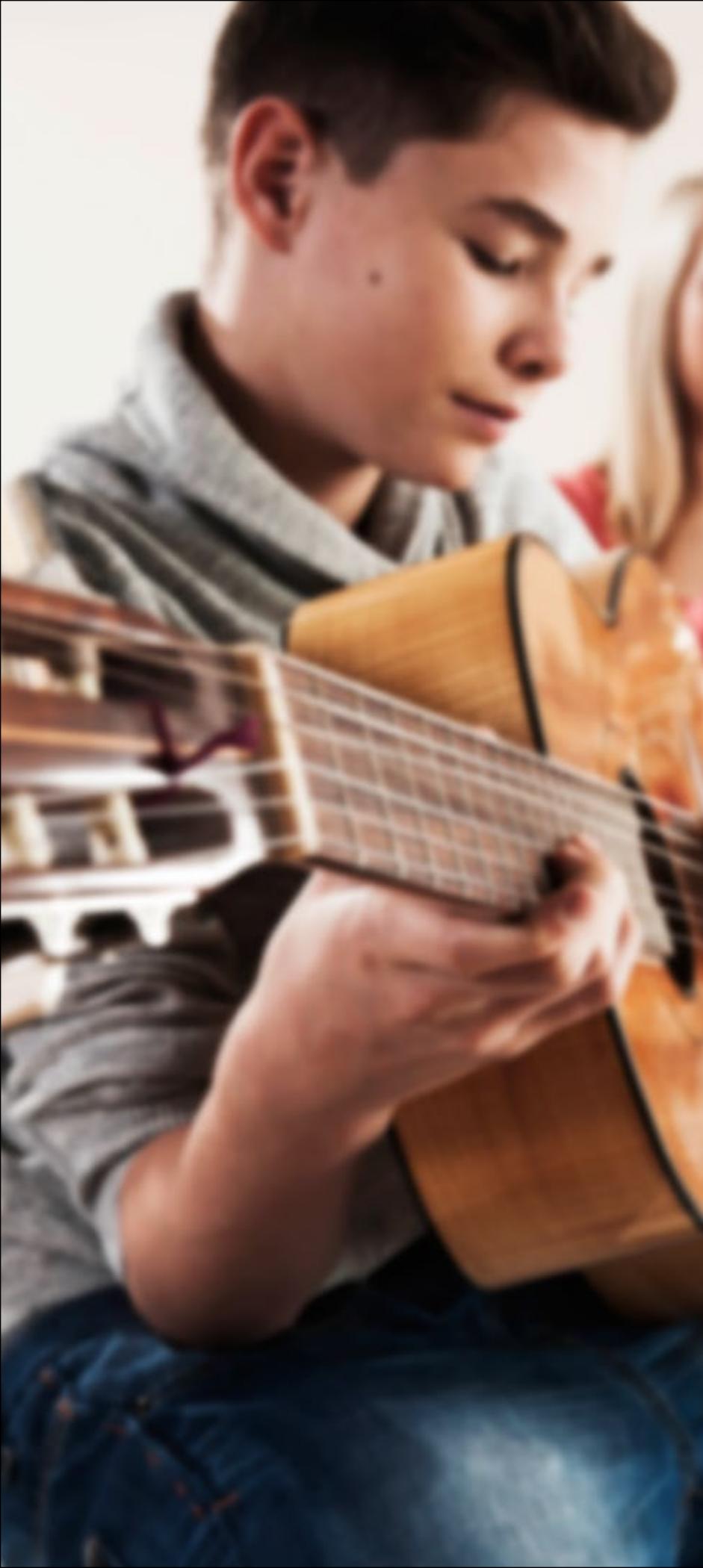
Tri-M chapters are encouraged to have meetings, activities, and events, but liability for any gathering under the Tri-M name rests with the Tri-M chapter's school. That school is expected to have appropriate and sufficient levels of insurance to protect everyone involved in any Tri-M event for acts, omission, and injuries arising directly or indirectly from their operations.

Tri-M chapters cannot make the Tri-M Music Honor Society and NAFME an agent, legal representative, subsidiary, joint venture associate, partner, employee, servant, or similar entity for any purpose whatsoever.

Tri-M chapters are not authorized to make any contract, agreement, warranty, or representation or to incur any debt or obligation on behalf of or in the name of the Tri-M Music Honor Society or NAFME or obligate NAFME in any way without express written consent from the Tri-M Music Honor Society and NAFME.

If there is a gathering of Tri-M chapters or Tri-M members for any reason, liability for that gathering shall be the responsibility of the host, whether that host is a school, a NAFME-federated affiliate conference, or other entity, and sufficient levels of insurance to protect everyone involved for acts, omission, and injuries arising directly or indirectly from their operations are the responsibility of that host organization.

The Tri-M Music Honor Society and NAFME accept no liability for any actions of a Tri-M chapter or Tri-M gathering without express written consent from the Tri-M Music Honor Society and NAFME.



TRI-M QUICK-START GUIDE

# How to advocate.

MUSIC EDUCATION HAS A CRUCIAL ROLE TO PLAY IN ACHIEVING GREATER SUCCESS IN LIFE. STUDIES SHOW POSITIVE CORRELATIONS BETWEEN MUSIC STUDY AND A HOST OF IMPORTANT OUTCOMES, INCLUDING HIGHER ACADEMIC ACHIEVEMENT, AND BETTER GRADUATION AND ATTENDANCE RATES.



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Music study is also associated with the development of critical “nontested” skills such as leadership, self-discipline, creativity, innovation, and self-confidence. Here are some ways to articulate those advantages in support of your music program.

## Messaging

What’s the key to securing support for your school programs? Remember that school administrators are under as much pressure to get results as you are to achieve success. With more time and resources being devoted to science and math, they’re often likely to look to other subjects if hard financial choices have to be made. Start by answering this question: What issues are important to other stakeholders (school administrators, parents, lawmakers)? Use these messages to recruit them as fellow advocates for your program:

- Music study is crucial in brain development for young children.
- Learning to play a musical instrument helps young children build confidence. They take pride in their newfound talent.
- Music study enhances the learning experience in other subjects, engaging students’ reading, math, and scientific skills.
- Schools with music programs generally have significantly higher attendance rates than those without them. (See Advocacy information at NAFME.org.)
- Music study helps students to develop discipline and focus, and they’re less likely to be disruptive in the classroom.
- Music study helps students to connect socially. Performing as a group, they learn to work together toward a single goal.

## What Can You Do?

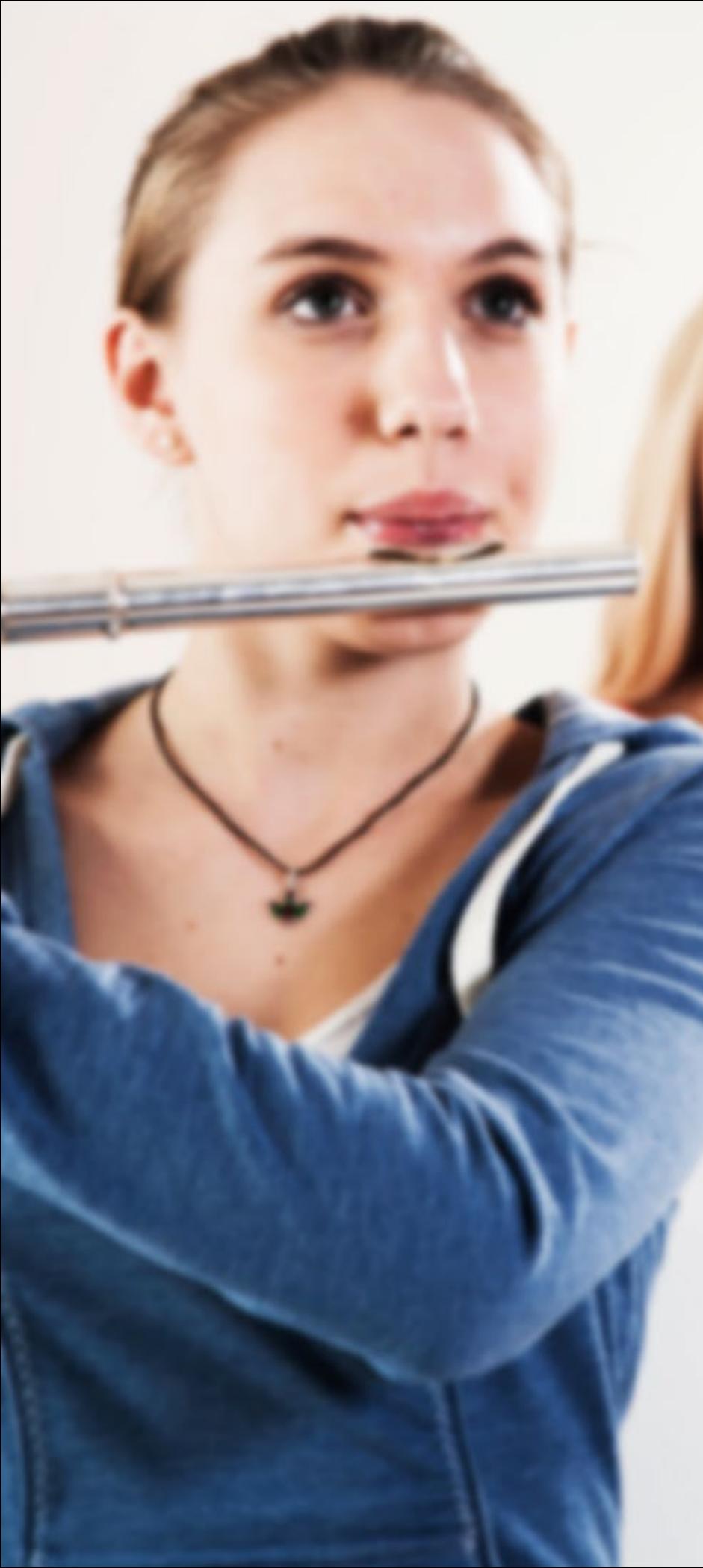
- Ask questions! Get educated on what’s happening with the administration of your programs. Ask to meet with your principal or school board members to learn about how funding decisions are made for school programs.
- Start an Advocacy Student Council: Get a group of interested music and art students together to help advocate for your school’s programs.
- Invite your principal to observe you and your fellow students in class. If he or she has a clear picture of the learning you are engaged in, your principal will be a better advocate for your program.
- Invite your principal, local school board members, parents, or even city and state elected officials (mayor, city council members, state legislators) to open your concerts with a few remarks to the audience on the benefits of music study.
- Ask your principal to speak on the music program’s behalf at PTA and school board meetings. His/her words carry a lot of weight with these groups.
- Start a newsletter from the students to the community about all the great things happening with your school’s music programs.

## The Bottom Line

YOU are the face, and the voice, for the value of music education in today’s classrooms, and we need you more than ever. Your story matters — never doubt that you can make a difference!

## Questions?

Write to [advocacy@nafme2.org](mailto:advocacy@nafme2.org) or call 1-800-336-3768.



TRI-M QUICK-START GUIDE

## Resources.

NAfME ENCOURAGES YOU TO EXPLORE ADDITIONAL ONLINE RESOURCES AVAILABLE THROUGH OUR WEBSITE. REVIEW THE SCRIPTS PROVIDED HERE TO HELP YOU BEGIN YOUR TRI-M CHAPTER TODAY.



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# Website Resources

[nafme.org/tri-m\\_resources](https://nafme.org/tri-m_resources)

## At the URL above, you can find:

- [Full Tri-M Program Guidelines](#)
- [Sample Bylaws](#)
- [Sample Alumni Achievement Invitation](#)
- [Sample Honorary Membership Invitation](#)
- [Sample News Release](#)
- [Sample Photo Consent and Release Form](#)
- [Tri-M Event Responsibility Form](#)
- [Tri-M Loyalty Song](#)

# Induction Ceremony TRADITIONAL VERSION

Not all chapters find this script appropriate for the style of their membership, but it can serve as an example to consider if an Induction Ceremony is presented. Instructions are in brackets.

## Chapter Advisor

**[Rises and welcomes audience to ceremony. Introduces self, Chapter President, and all other prominent individuals present at ceremony. Individuals rise when introduced. After introduction, all are seated.]**

## President

**[Rises.]**

Ladies, gentlemen, and fellow students, we welcome you to this important occasion. Today we will formally induct a number of students who have met the necessary Tri-M criteria and have accepted invitations to become active members of the Tri-M Music Honor Society. We will also recognize the continuing members of our chapter and our graduating members as Alumni of Tri-M. At this time, I wish to introduce the student officers of our chapter. \_\_\_\_\_ is the Vice President, \_\_\_\_\_ is the Secretary, \_\_\_\_\_ is the Treasurer, and \_\_\_\_\_ is the Historian.

**[Each officer stands as his or her name is called. After the introduction, each officer sits.]**

I will now ask \_\_\_\_\_, our Chapter Treasurer, to present the candidates for student membership.

**[Sits.]**

## Treasurer

**[Rises.]**

These music students have been carefully selected on the basis of scholarship, character, leadership, and service. Scholarship represents scholastic achievement and open-mindedness toward knowledge and truth. Character emphasizes a devotion to high ideals and recognizes no barriers between people of diverse backgrounds. Leadership guides us to greater undertakings, and service encourages assistance and kindness to others.

**[Sits.]**

## President

**[Rises.]**

We will now describe the meaning of the name Tri-M for the candidates for student membership.

**[Pauses while Vice President and Secretary rise.]**

The name Tri-M was derived from the original name of our honor society, Modern Music Masters. The Vice President and Secretary will speak of the first letter M, which signifies "modern."

## Vice President

That which is new in any age is called modern. It is only in looking back that descriptions such as old, classical, or romantic are given to those art forms that had formerly been accepted as modern.

### Secretary

Let us remember that we should study the past to effectively plan our future. This is a youth organization, and with each succeeding year, its membership will be made up of young people such as you. Therefore, our honor society will never grow old, but will be eternally modern.

**[Vice President and Secretary take their seats.]**

### President

The second letter M signifies "music." The Treasurer and Historian will explain this second symbol.

**[The Historian and Treasurer rise.]**

### Treasurer

According to *The Random House Dictionary of the English Language*, "Music is the art of sound that expresses ideas and emotions in significant forms through the elements of rhythm, melody, harmony, and color."

### Historian

Music was present even before there was written language, and from that time to the present, it has been a source of communication. Music is the universal language.

**[Treasurer and Historian take their seats.]**

### President

The third letter M signifies "masters." In the art field, the custom has been to give the title of "master" to those who have achieved a high degree of proficiency.

**[Looks at candidates.]**

You have met the criteria as a Tri-M candidate for student membership. As "masters," you now have increased your opportunities to serve your school and community. A member of the Tri-M Music Honor Society is one who sets a good example, is always willing to assist those students who are striving to better themselves in the music department, and always remembers that real honor brings responsibility. May you accept this honor of membership and the responsibility that is now vested in you, and wear your pin emblem with pride.

**[Turns to Treasurer.]**

Please explain the meaning of the Tri-M membership emblem.

**[Sits.]**

### Treasurer

**[Rises and points to the Tri-M emblem, if available.]**

The Tri-M emblem was designed to symbolize the function and purpose of the honor society. The music staff, the lyre, and the scroll represent the members' proficiency and service in the field of music. The triplet figure in the form of an M symbolizes the three Ms in the name Modern Music Masters, from which the society's name was derived.

**[Junior division chapters add the following phrase: "The 'Jr.' above the triplet figure designates the Junior division of Tri-M".]**

**[Sits.]**

### President

**[Rises and looks at the candidates.]**

Will all the candidates for student membership please rise and repeat the pledge to show your willingness to carry out the principles of the Tri-M Music Honor Society?

### President

#### [Begin pledge.]

We, the members of the \_\_\_\_\_ (school) music department,

[pause] in order to foster a greater continued interest

[pause] and a desire for excellence in music performance;

[pause] to encourage appreciation

[pause] and awareness in listening to music;

[pause] to promote wider opportunities for sharing joy through music

[pause] both within our school and within our community;

[pause] to advance the spirit of good music and musical knowledge;

[pause] and to enhance the reputation of our school

[pause] as a center for musical enrichment;

[pause] accept the honor now granted to us.

#### [End of pledge.]

It is my pleasure to present each of you with your Tri-M pin emblem and your membership card.

### Secretary

#### [Rises.]

The following candidates for student membership have qualified to become new members of the Tri-M Music Honor Society.

#### [Looks at the candidates for student membership.]

As your name is read, please come forward to receive your membership pin emblem and card and then return to your seats.

**[Reads the names of each candidate. Chapter Advisor presents the pin emblems, and the President or Treasurer presents the membership cards. The Secretary waits until each candidate has received his or her pin emblem and membership card before reading the next candidate's name.]**

### President

I now officially congratulate and welcome you as new members of Chapter \_\_\_\_\_ (number) of the Tri-M Music Honor Society. May you remember this occasion and strive to live up to the aims and ideals of this organization.

#### [New members return to their seats.]

I now ask our Chapter Advisor to come forward.

#### [Sits.]

### Chapter Advisor

#### [Rises and addresses new members.]

It is a pleasure to read the congratulatory message from the Tri-M Music Honor Society national leadership to the new members of Chapter \_\_\_\_\_ (number).

Dear inductees, congratulations on your induction into the Tri-M Music Honor Society. Your nomination for membership is based on your musicianship, academic qualification, and demonstrated leadership. You may take great pride in this achievement, which unites you with thousands of other student members throughout the world. As you were instructed during the presentation ceremony, "We should study the past to effectively prepare for our future." With that thought in mind, you are now in the unique position of being able to pass on the "torch of your musical knowledge" to colleagues and future beneficiaries of musical arts. May you wear your Tri-M pin with pride and dignity as you continue to demonstrate the value of music in your life and share your gift with your school and community. Welcome to the Tri-M family.

#### [Pauses, and then, if applicable, looks at the continuing members.]

At this time, the continuing members of Chapter \_\_\_\_\_ (number) will be recognized for their dedicated service and for upholding the standards and ideals of the Tri-M Music Honor Society. We will now present certificates of continuing membership to the continuing student members of Chapter \_\_\_\_\_ (number).

Will continuing student members please rise?

#### [Turns to Secretary.]

### Secretary

#### [Rises.]

The following students will continue their membership in the Tri-M Music Honor Society and will remain distinguished members of Chapter \_\_\_\_\_ (*number*). As your name is read, please rise and come forward to receive your certificate of continuing membership

**[Secretary reads the names of each continuing member. The Chapter Advisor presents the certificate to the continuing members. Secretary waits until the student has received his or her certificate before going on to the next name.]**

### Chapter Advisor

I now officially congratulate and recognize you as continuing student members of Chapter \_\_\_\_\_ (*number*). You have supported the ideals and aspirations of the Tri-M Music Honor Society through your continued community service and participation in solo and ensemble performance at \_\_\_\_\_ (*school*) and in our community.

#### [Sits.]

The ceremony may continue with the following:

1. Recognize new honorary members and Alumni Achievement recipients (if not previously mentioned).
2. If the induction ceremony is part of a music department program, continue with the concert.
3. If the induction ceremony is a separate event, continue with any student musical performances. Give names of performers and selections.
4. Invite the audience to a reception given by the members of the chapter if one is planned.

### President

#### [Rises.]

On behalf of the Tri-M Music Honor Society, I want to thank our Chapter Advisor, \_\_\_\_\_, the officers, and all who have made this induction ceremony such a great success. We also appreciate the attendance of parents and guests.

# Charter and Chapter Officer Presentations

Not all chapters will find this script appropriate for their membership style, but it can serve as an example for a Charter Presentation and/or Chapter Officer Ceremony. Chapters are welcome to develop their own chapter ceremonies that best fit their school and community. If using this script, fill in the spaces with the appropriate information.

## Charter Presentation

New Chapters Begin Here

### Administrator

\_\_\_\_\_ (Chapter Advisor), it is my pleasure to present to you, as Chapter Advisor, the Charter of Chapter \_\_\_\_\_ (number) of the Tri-M<sup>®</sup> Music Honor Society at \_\_\_\_\_ (school). It will be your responsibility as Chapter Advisor to guide the chapter in accordance with the Tri-M Program Guidelines in a manner consistent with the aims and purposes of the Tri-M Music Honor Society and of \_\_\_\_\_ (school).

### Chapter Advisor

As Chapter Advisor of Chapter \_\_\_\_\_ (number) of the Tri-M Music Honor Society at \_\_\_\_\_ (school), I accept this Charter and my responsibility as Chapter Advisor.

## Chapter Officer Ceremony

Established Chapters Begin Here, New Chapters Continue

### Chapter Advisor

\_\_\_\_\_ (President), please step forward. I hereby install you as President of the Tri-M Music Honor Society, Chapter \_\_\_\_\_ (number). As President, you will lead the members toward the attainment of the goals of this chapter and the Tri-M Music Honor Society, preside at all meetings of the chapter and of the executive committee, participate in the induction ceremony for new members, and, along with fellow officers, hold an election to appoint new officers to preside the following year.

### President

I, \_\_\_\_\_ (President), accept the responsibilities of the office of President.

### Chapter Advisor

\_\_\_\_\_ (Vice President), please step forward. I hereby install you as Vice President of Chapter \_\_\_\_\_ (number). It will be your responsibility to preside at all meetings of the chapter in the absence of the President and assist the President in chapter leadership. If programs, special projects, and activities are planned in addition to the membership presentation ceremony, you as Vice President will also serve as program chairperson.

### Vice President

I, \_\_\_\_\_ (Vice President), accept the office of Vice President and assume the responsibilities of the office.

### Chapter Advisor

\_\_\_\_\_ (*Secretary*), please step forward. I hereby install you as Secretary of Chapter \_\_\_\_\_ (*number*). As Secretary, you will be responsible for all correspondence of the chapter, serve as social chairperson, and keep an accurate record of attendance, minutes, and all transactions and meetings of the chapter.

### Secretary

I, \_\_\_\_\_ (*Secretary*), accept the office of Secretary with determination to fulfill my duties conscientiously and promptly.

### Chapter Advisor

\_\_\_\_\_ (*Treasurer*), please step forward. I hereby install you as Treasurer of Chapter \_\_\_\_\_ (*number*). Your duties as Treasurer will be to keep an accurate record of all monies received and disbursed, any membership fees paid to the honor society, and all membership pin emblems, cards, certificates, and insignia items secured from the NAFME national office. You will report at each meeting the receipts, disbursements, and cash balance on hand; be prepared to have the Chapter Advisor audit your records at the end of each semester; and serve as membership chairperson.

### Treasurer

I, \_\_\_\_\_ (*Treasurer*), accept the office of Treasurer and will fulfill the duties of my office honestly and accurately.

### Chapter Advisor

\_\_\_\_\_ (*Historian*), please step forward. I hereby install you as Historian of Chapter \_\_\_\_\_ (*number*). Your duties as Historian will be to keep a comprehensive record of all programs given by your chapter and its members, including pictures and news clippings, serve as publicity chairperson, and compile the chapter's entry for Chapter of the Year.

### Historian

I, \_\_\_\_\_ (*Historian*), accept the office of Historian and will strive to fulfill the duties of my office thoroughly and carefully.